

**Minutes of the Management Committee of the
Stradbroke Sports and Community Centre
held on Tuesday, 12th. February, 2019 at 7.30 pm in the Webb Room**

1) **Chairman's Welcome**, Jane Merritt welcomed us to the meeting.

Those present were Jane Merritt, Chair, Mike Moody (Treasurer), David Merritt, (Bar Person and Caretaker) Roger Turkington (Bookings) Dennis Merritt, David Merritt, Toni Wisbey, Tony Potts, Mary Ellis, Avril Major, Nick Stones, Colin Jones, Don Darling, Jane Gemmill, Maria Smith and Julia Nowell. Margaret Streeter (Secretary)

2) **Apologies** had been received from Pam Cane, Nick Stones, Colin Jones and Tony Potts.

3) **The Minutes of the meeting held on Tuesday, 8th. January**, were signed as a correct record, after the addition of David Merritt who was present.

4) **Matters arising from these Minutes.**

Paul White, CAS adviser on security, has not replied to recent email from Jane.

Power UK increased our power from 60 - 100 amps. Meaning we can use all appliances safely and a dishwasher when the time comes.

WI have not caused chipping to the floor with their Kurling. Further investigation required.

5) **Correspondence**

MSDC -withdrawn application for Battery Unit at Swimming Pool. Outline planning permission for 60 houses south side of New Street.

6) **Treasurer's Report**

Receipts since the last report are £2,055, increasing the year to date figure to £23,488 down on last year's figure of £26,060 as at 19 Feb 2018. Although we are down 10% on last year, we are a week behind and cash banked in the next week will improve the difference.

Bar receipts increased by £401 to £7,865, down £2,259 below than last year. Bar payments increased by £353 to £3,698 and gross profit is 53%.

Hire income increased by £1,252 to £11,640 compared to the previous year of £11,425. However, I have two cheques amounting to £285 yet to bank and it looks like we will exceed last years end figure.

Fund Raising receipts increased by £395 after a good turnout for Mamma Mia. The year to date stands at £3,840 and with two films yet to be seen it may end the year on a figure similar to last year. Payments increased by £132 to £1,855 and gross profit stands at 51.7%.

Overall payments increased by £654 to £23,526, just under last year's figure of £24,478.

There was no change in heating costs but a bill for heating oil amounting to £726 will be paid shortly.

Cleaning costs increased by £139, less than normal due to David's illness. The total to date is £2,477 running behind last year by £499.

The bank balance stands at £26,003 an increase of £1,402 from last month.

7) Constitution

The final edits had been made.

Questions asked over our responsibilities, but only in accordance with the restrictions imposed by the Charities Act 2011. Number of meetings, elections, co-options, appointment of the representatives. The document was produced from a template bought from Community Action Suffolk, and our content agreed by Jon Eaton of CAS. So, we should feel reassured.

We have a responsibility, as Trustees, to act in the Community Centre's best interest; if we behave in good faith and are not reckless, we are covered by our Trustees Indemnity Insurance. Toni as the Parish Council Representative is unsure as to whether she wants to become a Trustee – she will let us know

It was proposed by Jane M we accept revised constitution, seconded by Roger. It was approved and to be signed by all Trustees. Toni as the Parish Council Representative is unsure as to whether she wants to become a Trustee – she will let us know. Once all the present Management Committee have signed the 'Register of Trustees' these names will be sent to the Charity Commission along with the revised Constitution for them to ratify.

Thank you to Don.

8) Social sub-committee

Had met on 5th February Don Darling, Jane Gemmill, Julia Nowell and Jane Merritt were present.

Forthcoming events to be held in the Community Centre Pub games evening in early May. Crib, Darts, Skittles, Table football, Pool table and the Bar. We would like to contact Neighbouring Village Hall Chairmen and invite them and their Committees to a joint social evening where we could share ideas. They could also invite interested Village residents with the view to this becoming an annual event hosted by each village in turn.

Fun Sports Day in June/July. On the playing field with a similar format to the Westhall event last year and inviting Village club/organisations to have a stall/information about their club.

Car/walking treasure hunt in August. We agreed a walking one may be more inclusive and use a paper trail or geocache to map a route with clues

Rounders Match in September. Suffolk Sports can supply equipment and referee – we just need to invite the teams. Don't want to step on toes.

Firework night in November. Ask George Cooper if we can use his land with a bonfire, firework show and BBQ. Possible braziers rather than a bonfire. Cost of fireworks and safety training will be required. Insurance will need to be addressed. Break even rather than make a profit.

Ceilidh in December. 'Syzewell Gap' comprise of a group of 4 musicians plus a caller and charge around £450. We could combine this with a meal – say Italian – and they do have December 21st free but we need to book asap

Looking ahead to next year we could also book 'The Upper Octave' – a group of 5 singers who perform Bizet to Broadway but have no dates left this year. Their charge is around £300 and will be taking bookings in October/November. Rod Stewart tribute act and Austin Beat www.theaustinebeats.com.

9) Community Website

It was agreed to give a gift of money to Adeline Darling for her help with the website; £25, towards a tree for her paddock. Suggested we upload our minutes on to the website, and advertise community events, suggested film clips with the calendar information. Obtainable on Facebook. Training on how to upload material to the website to be given to JM and MS

10) Bookings

Everything is fine - regrettably had to turn away a new potential regular booking of Blood Transfusion Service and a Ballet Class that wanted three days in succession.

The Rugby screenings were reasonably successful. Bar was worthwhile.

Oilyrag Club will be using our projector and screen, set up for them. Agreed not to make any additional charge to hire fee.

No response to advertisement in the magazine for a Bookings Manager.

11) Bar - David

Going well, as seen in the Treasurer's Report, aims at a 50% mark up. Prices are rounded up. David gave us all a copy of the current Bar prices – to be discussed at the next meeting

Thank you, David.

12) Cinema

60 people at "Mama Mia 2" not as good as hoped.

Rugby screening was low attendance but a good thing to do.

'Children's Act' on 21st. Feb.

Toni offered her window to place poster for cinema.

13).H&S

Manual is being worked on with simple diagrams of where lights and switches are etc.

In the absence of Pam nothing further on H & S to report.

14) Maintenance

Chair backs need fixing. DM. There are chips in the main hall paint work to be attended to.

Outside light needs attention Tony/Colin.

Downpipe flood still causing concern -Nick.

New Router Password is 'ccmarch2019'

Agreed to purchase new noticeboard/s. For lobby. To accommodate all users.

The Club room doors need a carpenter.

Legionella prevention, the decommissioned showers need re commissioning before Cricket season.

Tanks to be emptied and shower heads cleaned. Don has some decalcification stuff!

15) Any other business.

Toni asked if the recent meeting to provide information on the Neighbourhood Plan was a private hire.

MS thanked Pam for taking minutes during her “sick leave”

Tony, Pam, Colin, and Nick to be asked to sign to agree the new Constitution.

There being no other business the meeting closed, our next meeting will be on Tuesday, 12th. March, at 7.30 pm.

Signed by the Chairman.....Jane Merritt 12/3/19